



Date: March 15, 2021

To: Prospective Quoters

Subject: Request for Quotations

The Embassy of the United States of America in Helsinki, Finland requires services to maintain three building elevators in safe, reliable and efficient operating condition.

The Contractor shall provide all necessary managerial, administrative and direct labor personnel, and as well as all necessary transportation, equipment, tools, repair parts, supplies and materials required to perform inspection, maintenance, repair, and component replacement as required to maintain the elevators in accordance with the manufacturer's specifications.

The Contractor agrees to provide skilled competent employees trained by the elevator manufacturer or an accredited elevator apprentice program for the purpose of maintenance and repair of elevators as defined in ASME 17.1 Safety Standard for Elevators and Escalators. Maintenance shall include monthly preventive maintenance, repair and replacement of worn or defective components, lubrication, cleaning, and adjusting as required for operation as designed. Only parts and supplies recommended by the original equipment manufacturer shall be installed.

The elevators are Kone Electric Traction Monospace PW 24/10-19 MX20 and Monospace PW08/10-19.

The U.S. Government intends to award a firm fixed monthly priced contract/purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a contract/purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

We will hold a walk through on **Tuesday April 6, 2021 at 10:00 a.m.** for companies interested in providing a quote. Interested parties will be notified of location after providing the following information: Name of company, names and dates of birth of attending persons, email address and telephone number, not later than **Thursday April 1, 2021 at 10.00 a.m. Finnish time.**

Prospective offerors/quoters should contact helsinki@state.gov for additional information, to receive the full solicitation and to arrange entry to the building.