To: Prospective Quoters

Subject: Request for Quotations

The Embassy of the United States of America has a requirement to replace 56 windows in the office areas of a warehouse in Tattariharju, Helsinki, Finland.

Description of work:

- Ground floor: 20 windows, single hung, vinyl frame, with one glass panel in the exterior frame and two glass, insulated panels in the interior frame.
- Second floor: 36 windows, single hung, vinyl frame, with one glass panel in the exterior frame and two glass, insulated panels in the interior frame.
- All window openings that have security grills on the inside must have windows that open towards outside.
- All window openings that have security grills on the outside (5 ea.) must remove the grills and reinstall (once the new window is placed).
- All exposed wood trim for each unit must be removed and replaced with maintenance free material for example vinyl or aluminum (56 ea.)

Contractor is responsible for the following:

- Demolition and recycling of 56 existing windows and window frames in the office areas.
- Contractor is responsible for measuring and ordering suitable windows. The Contractor Officer Representative (COR) must approve prior to fabrication.
- All logistics and moving the old and new windows.
- Contractor is responsible to provide all scaffoldings, manlifts, and working platforms.
- Installing new windows with all parts, i.e., hinges, handles, and locking devices; windows must be operational (open and close), for cleaning and maintenance.
- The insulating factor between the glass panes must meet manufacturer recommendations for local weather conditions. COR must approve prior to fabrication.
- Contractor installs the window frames using industry practices and local code requirements.
- Plastic frame plugs as required shall be installed.
- Applying an acceptable urethane sealant, per applicable construction codes, around the frames and all penetrations to prevent moisture infiltration. COR must approve prior to application.
- Protecting the work area and window openings (after removal but prior to the new window installation), from weather and to maintain the security integrity of the facility.
• Repair window openings to support new windows as applicable.
• Provide windowsills that are aluminum or vinyl clad (white, maintenance free material), and sloped so not to hold water.
• Installing interior and exterior trim and flashings for all windows, as required to protect the interior from water infiltration.
• Supervision and occupational safety to support the work areas.
• Cleaning the work areas daily through project completion.
• Material recycling costs are contractor responsibility.

A site visit will be held on Wednesday, June 1, 2022, at 10:00 a.m. Helsinki time in Tattariharju, Helsinki. Prospective offerors/quoters should contact helsinkiprocurement@state.gov as soon as possible but no later than Tuesday May 31, 2022, at noon to arrange entry to the building or for additional information. Please provide the following information: Name of Company, Name of Employee attending the site visit, Date and Place of Birth and Telephone number.

Quotes must be submitted to helsinkiprocurement@state.gov by Tuesday June 17, 2022, at noon. The successful bidder must be registered in to the System for Award Management at SAM.gov. We strongly recommend this be done as soon as possible. For instructions on registering, including obtaining a DUNS number, please visit https://sam.gov/content/entity-registration.

Sincerely,

Contracting Officer