May 31, 2022

Request for Quotations

Warehouse shelving protectors

Overview: US Embassy Helsinki is requesting quotation for manufacturing warehouse shelve protector units for 900 pallets. This Statement of Work (SOW) defines the technical needs and number of units needed in this specific project.

Project Description: The warehouse shelving units are missing metal shelve protectors that prevent pallets from falling. These protectors are recommended to be in place to prevent any potential safety hazards for workers and/or material. The warehouse will need to procure 900 units of metal shelve protectors to be placed on the existing shelve beams. The units will be installed by the warehouse staff. The SOW must include the manufacturing and delivery to the warehouse at Tattariharju, Helsinki, Finland.

Qualifications and Quality
Each unit must be manufactured of metal and meet FIN pallet dimension requirements. Width 1090mm and depth 1060mm. They must carry a load of 600kg.

Type of Contract
Contractor will provide a fixed-price cost including VAT to manufacture and deliver the 900 units that meet the listed quality requirements. The cost shall include all direct costs for labor, materials, travel, equipment, and anticipated contingency expenses.

Statement of Work
Contractor shall complete the following tasks included in this Statement of Work:

- Review all existing warehouse shelve units to see that the protectors will fit the shelving units
- Make a site visit in coordination with Embassy staff to evaluate the shelves in person.
- Manufacture the protectors with the premeasured and pre-approved dimensions of suitable material to meet the weight requirements
- Deliver and unload the material to the warehouse
- Provide technical customer service on a need basis until the installation has been competed by the warehouse staff

Quotes and possible questions should be sent to HelsinkiProcurement@state.gov no later than 15 June 2022 at noon Finnish time.